

MINUTES

ELKHART COUNTY CONVENTION & VISITORS BUREAU

COMMISSION AND BOARD OF DIRECTORS

PUBLIC MEETING

Wednesday, September 26, 2018

9:30 a.m.

Elkhart County Visitors Center, 219 Caravan Drive, Elkhart, IN

PRESENT: Mr. D. Shoup, Commission
Mr. R. Jenkins, Commission
Mr. K. Janowsky, Commission
Ms. B. Ronzone, Commission
Ms. D. Lawson, Chief Executive Officer
Mr. T. Mark, Staff Recorder
Mr. J. Hunsberger, ECCVB Staff
Ms. C. Ostrom, ECCVB Staff

ABSENT: Ms. G. Patel, Commission
Mr. S. Baker, Commission
Mr. A. Patel, Commission

CALL TO ORDER

The meeting was called to order at 9:35 a.m.

BUILDING LEASE

The proposed building lease for the Aldi building was reviewed.

Ms. D. Lawson shared comments made by Mr. Brian Hoffer. She said Mr. A. Patel took a copy of our existing lease, and made a few changes. According to Mr. Hoffer, there were some key discrepancies, such as factoring that the Aldi building is a multi-tenant building vs. the current situation. She said Mr. Hoffer's recommendation is to make a careful review of the lease agreement. She noted that taxes and insurance are not addressed. She asked commission members to authorize Mr. D. Shoup to work with Mr. Hoffer on the lease and, based on recommendation of counsel, to sign the lease.

Mr. D. Shoup said the terms of the agreement after 10 years needs to be addressed.

Mr. K. Janowsky said further detail is needed on sharing expenses for common areas such as snow removal, taxes, etc.

Mr. K. Janowsky moved to empower the commission president to sign lease once it is deemed acceptable by legal counsel. Ms. B. Ronzone seconded. A vote was taken and it was approved with all in favor.

There was general discussion on provisions of shared expenses with other tenants and landlord. Mr. R. Jenkins said it should be specified when the ECCVB can take occupancy.

ADJOURNMENT

The meeting adjourned at 9:46 a.m.

Respectfully submitted,

Terry Mark
Staff Recorder